



Randy Wipf, CIC
Director - Underwriting/Pricing

MEMORANDUM

DATE: May 11, 2007

TO: All Agents

RE: **1) Hurricane Binding Procedures**
2) NEW Postal Regulations

Hurricane Binding Procedures

The 2007 hurricane season officially starts June 1st. To assist agents, we are attaching the TWIA procedures for binding coverages when a hurricane is threatening the Texas coast. Please remember that no new or additional coverages can be written on the day a storm is declared a hurricane and is within the boundaries of 80 degrees west longitude and 20 degrees north latitude, or is in the Gulf of Mexico. In addition, if a storm identified as a hurricane is downgraded from hurricane status, but still poses a threat to the Texas coast, TWIA will not allow any new or additional coverages until the TWIA General Manager determines that a threat to the Texas coast no longer exists.

NEW Postal Regulations

New postage rates will become effective May 14, 2007. Changes have also been made on the different packaging options for all mail including large envelopes, packages, flats, etc. Please review the new regulations to ensure that you have included sufficient postage for each particular type of package you are mailing. Additional information may be found at www.usps.com.

The Texas Windstorm Insurance Association (TWIA) will not accept or be responsible for mail that does not contain sufficient postage. TWIA never receives items returned by the Post Office. As a result, when an item is returned by the Post Office to an agency for any reason, requests for coverage will be delayed. Should a hurricane cause TWIA to shut off new coverage requests, a returned item will not be considered for coverage until the moratorium is lifted.

Please be sure that everyone in your agency is familiar with the correct mailing procedures outlined in this memo and the attached document. If anyone has questions, please call.

Texas Windstorm Insurance Association

5700 South MoPac Expressway, Building E, Suite 530, Austin, Texas 78749 • P.O. Box 99090, Austin, Texas 78709-9090
512-899-4900 / Fax 512-899-4950

Excerpt from T.W.I.A. Plan of Operation

Binding Exception:

No new or increased coverage applications will be accepted on the day (beginning at 12:01 A.M.) or after a windstorm designated as a hurricane by the United States Weather Bureau is in the Gulf of Mexico or within the boundaries of 80 degrees west longitude and 20 degrees north latitude until the General Manager determines that the storm no longer threatens property within the designated catastrophe area of the Texas Windstorm Insurance Association. This exception does not apply to any new or increased coverage application that meets underwriting criteria that is submitted as follows: delivered in person to the Texas Windstorm Insurance Association's Austin office during its normal business hours prior to a windstorm designated as a hurricane by the United States Weather Bureau being in the Gulf of Mexico or within the boundaries of 80 degrees west longitude and 20 degrees north latitude; or mailed prior to the first day that a windstorm designated as a hurricane by the United States Weather Bureau is in the Gulf of Mexico or within the boundaries of 80 degrees west longitude and 20 degrees north latitude by registered or certified mail or United States Postal Service Express Mail or regular mail that is hand-cancelled by the United States Postal Service or such other mailing procedure as approved by the Board of Directors. Such applications will be accepted and become effective on the date delivered in person or mailed or a later date if stipulated on the applications. This exception also does not apply to any renewal policy affording windstorm coverage if the expiring policy was written by the Texas Windstorm Insurance Association and if the application for renewal was received by the Texas Windstorm Insurance Association on or before the expiration of the existing Texas Windstorm Insurance Association policy or if mailed by registered or certified mail or United States Postal Service Express Mail or by regular mail that is hand-cancelled by the United States Postal Service, or if sent by such other similar mailing procedure as approved by the Board of Directors, prior to the expiration of the existing Texas Windstorm Insurance Association policy.

Please distribute this reference document to everyone in your office who might work with T.W.I.A.

Texas Windstorm Insurance Association

5700 South MoPac Expressway, Building E, Suite 530, Austin, Texas 78749 • P.O. Box 99090, Austin, Texas 78709-9090
512-899-4900 / Fax 512-899-4950