

# **Texas Windstorm Insurance Association**

5700 South MoPac Expressway, Building C, Suite 300, Austin, Texas 78739

P.O. Box 99090, Austin, Texas 78709-9090

512-899-4900 / Fax 512-899-4953

Randy Wipf, CIC  
Underwriting Manager

## **MEMORANDUM**

DATE: February 8, 2001

TO: All Agents

RE: **Builder's Risk Policies – Include WPI-1 When Submitting Request For Policy**

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Effective March 15, 2001, Texas Windstorm Insurance Association (T.W.I.A.) is changing its requirements for information when requesting a Builder's Risk policy. To assist agents and to provide timely information to the Texas Department of Insurance (TDI), T.W.I.A. will require that an Application for Windstorm Building Inspection (WPI-1) be included with all submissions for Builder's Risk policies.

**At a minimum on the WPI-1, complete the top half of page 1, together with questions #2 and #6 and be sure the submitter signs and dates the form. If the agent wants a copy of the 'acknowledgement form' returned from TDI, the agency name and address must appear in the 'other contact' section of the WPI-1.** (Note: A completed WPI-1 with the minimum required information and a blank WPI-1 are attached.) The revised page 12 (attached) of the Instructions and Guidelines manual reflects the change in procedure.

This change has several advantages as follows:

- ◆ Agents no longer have to separately send an Application for Windstorm Building Inspection (WPI-1) to the Texas Department of Insurance (TDI).
- ◆ Agents no longer have to follow-up with the T.W.I.A. to supply the proper 'acknowledgment form' from TDI within 60 days of making application for a builder's risk.
- ◆ Agents won't have to return premium to an insured due to cancellation of a builder's risk for failure to forward the 'acknowledgment form' to T.W.I.A.
- ◆ Agents can have a high degree of confidence that their insureds are getting a structure meeting the *code for windstorm resistant construction* that is less prone to losses due to windstorm and hail.

Additional blank WPI-1 forms are also available on the Internet by going to the TDI Home page at:

- ◆ [www.tdi.state.tx.us](http://www.tdi.state.tx.us),
- ◆ click on *windstorm* under 'Quick Access' at the right-hand side of the page
- ◆ under 'documents', click on *forms*
- ◆ click on *WPI-1* form
- ◆ print it.

Encl: WPI-1 blank sample  
WPI-1 completed example  
Revised page 12, T.W.I.A. Instructions and Guidelines manual



# TEXAS DEPARTMENT OF INSURANCE

Windstorm Inspections / MC 103-1E 333 Guadalupe Street P.O. Box 149104 Austin, Texas 78714-9104  
(512) 322-2203 or toll free 1-(800)248-6032 Fax (512) 322-2273

## APPLICATION FOR WINDSTORM BUILDING INSPECTION Form WPI-1

### Location of Structure To Be Inspected

Complete Address: 123 Coastline Dr. Tract or Addition \_\_\_\_\_  
Calmwaters, Texas 77551 Lot 10 Tract 1  
Block 15

If no standard address is available, submit one or all of the following: strip map showing the exact location of the structure, Route/Box, Lot/Block, Tract.

City \_\_\_\_\_ Zip Code \_\_\_\_\_ County \_\_\_\_\_  
 Inland I  Inland II  
 Seaward

Inside City Boundary  Outside City Boundary

### Owner

Name Hightide Construction Telephone No. 956-555-4444  
Mailing Address 456 Beach Ave City JAWS CITY Zip Code 77115

### Builder / Contractor

Name SAME AS ABOVE Telephone No. \_\_\_\_\_ Fax No. 956-555-4443  
Mailing Address \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_  
E-Mail Address NONE

### Other Contact

Insurance Agent  Engineer  Other (Specify) (Engineer) Noah Smith Engineering  
Name John Doe Insurance Telephone No. 956-555-3311 Fax No. 956-555-3310  
Mailing Address 789 Easystreet, Dune, TX 77116 City Sandyshores Zip Code 77116  
E-Mail Address jdooe@ocean.com Texas Registration No. (if applicable) \_\_\_\_\_  
Engineer Inspecting (if applicable):  The Entire Structure  The Foundation  Other (Specify) \_\_\_\_\_

Commencement of Construction 4-01-01 Date of Application 3-15-01 Date First Inspection Needed 4-01-01

The Texas Department of Insurance will perform inspections within 48 hours from the requested inspection date.

### Person to Contact:

- Owner
- Builder / Contractor
- Insurance Agent
- Engineer

5. No. of Stories: \_\_\_\_\_

6. Type of Inspection:  
 New  
 Addition (Type) \_\_\_\_\_  
 Alteration (Type) \_\_\_\_\_  
 Roof  
 Other (Specify) \_\_\_\_\_

9. Mechanical and Exterior Equipment:  
 Air Conditioner Equipment  
 Other (Specify) \_\_\_\_\_

### Type of Building:

- Commercial
- Residential Dwelling / Duplex
- Garage Attached by Breezeway
- Detached Garage
- Condominium (# of Units \_\_\_\*)
- Townhouse (# of Units \_\_\_\*)
- Apartments (# of Units \_\_\_\*)  
\* Per Building
- Farm & Ranch
- Metal Building
- Other (Specify) \_\_\_\_\_

7. Type of Construction:  
 Wood Frame  
 Masonry Exterior Walls  
 Steel Frame  
 Other (Specify) \_\_\_\_\_

10. Exterior Covering:  
 Wood Structural Panel Siding  
 Board Siding  
 Brick or Stone Veneer  
 Stucco  
 Vinyl, Aluminum, or Steel Siding  
 Other (Specify) \_\_\_\_\_

8. Foundation:  
 Monolithic Slab on Grade  
 Piling  
 Pier and Beam  
 Post Tension

11. Re-Roof Information (if applicable):  
 Nail Over  
 Partial Re-Roof (Location) \_\_\_\_\_  
 Complete Re-Roof  
 Complete Deck Replacement  
 Partial Deck Replacement (Location) \_\_\_\_\_

### Building Dimensions:

\_\_\_\_\_ x \_\_\_\_\_

Square Feet: \_\_\_\_\_

If the agent wants a copy of the "acknowledgement form" returned from TDI, the agency name and address must appear in the "other contact" section of the WPI-1.

12. Roof Slope: \_\_\_\_\_ " in 12"
13. Exterior Wood Stud Size (if applicable):
- 2x4
  - 2x6
  - Other (Specify) \_\_\_\_\_
14. Exterior Wood Stud Spacing (if applicable):
- 12 inches
  - 16 inches
  - 24 inches
15. Exterior Wood Stud Lumber Species (if applicable):
- Southern Pine
  - Douglas Fir-Larch
  - Hem-Fir
  - Spruce-Pine-Fir
6. Exterior Wood Stud Lumber Grade (if applicable):
- No. 1
  - No. 2
  - No. 3
  - Stud
  - Other (Specify) \_\_\_\_\_
7. Maximum Roof Span: \_\_\_\_\_
8. Roof Framing:
- Rafters
  - Trusses
9. Truss Manufacturer (if applicable): \_\_\_\_\_
10. Maximum Rafter Span (if applicable): \_\_\_\_\_
11. Size of Rafters (if applicable):
- 2x6
  - 2x8
  - 2x10
  - 2x12
12. Spacing of Rafters (if applicable):
- 12 inches
  - 16 inches
  - 19.2 inches
  - 24 inches

23. Rafter Lumber Species (if applicable):
- Southern Pine
  - Douglas Fir-Larch
  - Hem-Fir
  - Spruce-Pine-Fir
24. Rafter Lumber Grade (if applicable):
- No. 1
  - No. 2
  - No. 3
  - Other (Specify) \_\_\_\_\_
25. Type of Roofing Material:
- Composition Shingles
  - Wood Shingles or Shakes
  - Tile Roof
  - Manufactured Metal Roofing
  - Built-Up Roofing
  - Single Ply or Modified Bitumen
  - Roll Roofing
  - Other (Specify) \_\_\_\_\_
26. Roofing Manufacturer: \_\_\_\_\_
27. Exterior Covering Manufacturer: \_\_\_\_\_
28. Window Manufacturer: \_\_\_\_\_
29. Door Manufacturer: \_\_\_\_\_
30. Garage Door Manufacturer: \_\_\_\_\_
31. Manufacturer of Impact Protection Devices: \_\_\_\_\_
32. Other Building Products and Manufacturers:
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

SUBMITTER NAME Will Notlie SUBMITTER SIGNATURE: Will Notlie DATE: 3-15-01  
(PLEASE PRINT)

PLEASE CHECK ONE:  Owner  Builder/Contractor  Insurance Agent  Engineer  Other (Specify) \_\_\_\_\_

FOR TEXAS DEPARTMENT OF INSURANCE INSPECTIONS: MAIL OR FAX TO YOUR LOCAL FIELD OFFICE  
 FOR ENGINEERED STRUCTURES: MAIL OR FAX TO AUSTIN OFFICE: 512/322-2273

## PROCEDURES TO SECURE BUILDERS RISK COVERAGE:

### 1. When submitting a Builders Risk application you must:

- Submit a completed application form (Refer to Rule 1, page 4 of the General Information in this manual).
- Indicate the complete date (month, day and year) construction began or is to begin. (Construction officially begins when materials are delivered to the building site; exclusive of fill dirt and the grading of land.)
- Specify the policy term desired (1 through 365 days).
- If a Builders Risk application covers repairs & improvements only, indicate this information on the form. If coverage is desired due to a building addition you must indicate if the addition exceeds 10% of the original grade floor area.
- Attach a WPI-1 application with the top half of page 1 and questions 2 & 6 completed along with submitter information and signature at the end of the form (minimum required). If the agent wants a copy of the 'acknowledgement form' returned from TDI, the agency name and address must appear in the 'other contact' section of the WPI-1.

**Note:** Each structure to be insured needs a separate WPI-1 completed, i.e. an apartment complex requires a form on each building.

**For rating purposes, the following tables should be used when rating a builders risk:**

Dwelling:	Table 2 (FR or SFR), Table 5 (Brick), 5A (Frame) or 5B (Brick Veneer)
Commercial:	Table 2 (FR or SFR), Table 8 (Brick), or Table 9 (Frame except structures that are over 50% open, then Table 11 will apply).
Structures over water:	Table 11

**Note:** The permanent building rate (or premium) applies when you are insuring repairs and improvements only, or when you are insuring an addition which is less than 10% of the original grade floor area of the original structure.

### 2. Form TWIA-21 (Actual Completed Value Form):

In order for Form TWIA-21 to be applicable:

- Coverage must be bound on the date construction begins (see above definition)
- The estimated completed cost cannot exceed the T.W.I.A. limit of liability, and
- The coverage cannot extend to the original structure when insuring repairs and improvements

#### **Procedure:**

- A. Type an application as usual and indicate Form TWIA-21 on the "Forms attached" line.
- B. Annual premium will be calculated by applying the Builders Risk rate times one-half of the Estimated Completed Cost.
- C. Attach a check for the full net premium.
- D. Attach photograph of the vacant lot where construction is to take place
- E. Attach a copy of the completed Texas Department of Insurance WPI-1 application form.

### 3. Form TWIA-18 (Stated Value Form):

Form TWIA-18 may be used when:

- Construction has already commenced
- The estimated completed cost exceeds the T.W.I.A. limit of liability, or
- The application covers both the original structure and the repairs and improvements which are being made.

#### **Procedure:**

- A. Type an application as usual and indicate Form TWIA-18 on the "Forms attached" line.
- B. Annual premium will be calculated based on the applicable Builders Risk rate times the full amount of insurance, unless the value exceeds the limit of liability. In this case the First Loss Scale Formula must be applied. Refer to page 24 of this manual
- C. Attach a check for the full net premium.
- D. Attach photograph of the construction site and/or structure.
- E. Attach a copy of the completed Texas Department of Insurance WPI-1 application form.