



MEMORANDUM

DATE: March 27, 2006

TO: ALL AGENTS

FROM: Randy Wipf
Director, Underwriting/Pricing

RE: STORM DAMAGED STRUCTURES / BLUE TARPED ROOFS

T.W.I.A. is inspecting all structures that are listed on applications submitted for coverage from Jefferson, Chambers, and Galveston counties to determine if the structures incurred damage in hurricane Rita. Where damage exists, T.W.I.A. will not write coverage until repairs are completed. In addition, agents should inform their clients that damaged structures will need a certificate of compliance (wpi-8) issued by the Texas Department of Insurance (T.D.I.) once repairs are made BEFORE T.W.I.A will write coverage.

Agents should ask if there is un-repaired damage. If there is un-repaired damage, then do not submit an application until the damage is repaired. Agents should also include the appropriate certificate(s) of compliance (wpi-8) for the structure(s) being insured on new business applications. A wpi-8 search can be initiated on the internet to determine if the certificate(s) of compliance (wpi-8) has been issued as follows:

https://wwwapps.tdi.state.tx.us/itswindstorm/wpi8/wpi8_start.jsp

OR

Go to: www.tdi.state.tx.us and scroll down to the underlined link entitled: [Check / Reprint - Windstorm Certificate](#). Click on this link to open up the wpi-8 search tool.

Once the correct wpi-8 is found, please print off the certificate and mail it with your client's application (including premium payment) to apply for coverage with T.W.I.A.

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