

NOTICE OF INSTALLATION AFFIDAVIT

HUD Label or Texas Seal # (s): _____ Serial # (s): _____ Model / Name: _____

New: () Used: () Manufacturer Name: _____

Home Size - Width / Length: _____ X _____ Date of Manufacture: ____/____/____

Legal Description (use additional page if necessary): _____

Lot _____ Block _____ Survey _____ City _____ County _____ Vol _____ Pg _____

Draw A Map To Provide Directions To Home On The Other Side Of This Page

Consumer: _____ Actual Installation Date: ____/____/____ Wind Zone on Data Plate: I () II () III ()

Mailing Address: _____ ZIP: _____

Site Address: _____ Within City Limits of _____ ZIP: _____

Phone Numbers: Home () _____ Work: () _____

Retailer Installer	Name	Address	License #	Phone #	Fax #

Is installation part of sales contract of used home?
Yes () No () Not Applicable ()

Does retailer or installer provide skirting?
Yes () No ()

CHOOSE A METHOD:

() **Method A: CASH SALE OR INSTALLED ON LEASE/RENTAL PROPERTY** THE \$20 INSPECTION REPORTING FEE MAY BE COMBINED WITH THE TITLE TRANSACTION FEES TO THE DEPARTMENT.

The home has been installed in accordance with:

()	1. Manufacturers Instructions
()	2. State Generic Standards
()	3. State Pre-approved System (Provide Reference to Approval Letter)
()	4. Custom Designed System (Provide a copy of the approved drawing for this home for a particular area.)

() **Method B: INSTALLED AS REAL PROPERTY (re: Vernon's 5221f, sec.19A)** THE RETAILER MUST FILE THIS NOTICE IN THE PUBLIC LAND RECORDS OF THE COUNTY IN WHICH THE HOME IS INSTALLED. THE RETAILER MUST FILE A COPY OF THIS NOTICE TO THE DEPARTMENT WITH THE TITLE WORK OR SEPARATELY IF NO TRANSFER OF OWNERSHIP APPLIES ALONG WITH THE PAYMENT OF THE \$100 INSPECTION REPORTING FEE.

I, _____, verify that this home has been installed in accordance with the requirements of the Department, and satisfies the lending requirements of the Federal Housing Administration (FHA), Fannie Mae, or Freddie Mac for long term mortgage loans or for FHA insurance. To substantiate this affidavit, I have attached one or more of the following indicated documents, which may include, but are not limited to, the following:

- Copies of DMH records
- Applicable lender required documentation
- Local government records
- Documents signed by:
 - Texas Licensed Engineer/Architect
 - Texas Licensed Professional Inspector
 - Texas Licensed Real Estate Inspector
 - Texas Licensed Appraiser
 - HUD Approved Fee Inspector

Signature (Retailer/Installer) _____
Title

THE FOLLOWING NOTARIZATION IS REQUIRED FOR METHOD B

Sworn and subscribed before me this _____ day of _____, 20____

(Signature of Notary) (seal)

DRAW MAP BELOW

