

Windstorm Certification Process for Completed Improvements Property Owner Job Aid



TEXAS WINDSTORM
INSURANCE ASSOCIATION

Effective January 1, 2017, a person may now apply to TWIA for a certificate of compliance (WPI-8-C) for a *completed improvement*. This job aid demonstrates how to apply to TWIA to certify compliance with the windstorm building code requirements.

For questions regarding ongoing improvements, contact the Texas Department of Insurance (TDI) at 800-248-6032.

1. Find a Texas-licensed engineer to certify compliance with the applicable windstorm building code.

You may contact the Texas Board of Professional Engineers and Land Surveyors (TBPELS) to find a Texas-licensed engineer.

TBPELS Website: <http://pels.texas.gov>
TBPELS Phone Number: 512-440-7723
TBPELS Email: info@pels.texas.gov



2. The engineer will provide certain information to TWIA, so TWIA may issue a certificate of compliance.

Engineer only can submit online form to TWIA at www.twia.org/windstorm-certification/wpi-3-application

Engineer/Property Owner can submit paper form to TWIA at certify@twia.org



3. The certificate of compliance will be emailed to the requestor of the form and property owner (if email provided) once TWIA has reviewed and approved the form.

For questions related to this process, contact Agent Services at AgentServices@twia.org or 800-231-5360, or review TWIA's website at www.twia.org/windstorm-certification.