

# Importing a Replacement Cost Valuation (CoreLogic's RCT Express/MSB for Residential Policies)

This job aid demonstrates how to import a replacement cost valuation on Residential policies into TWIA Policy Center. This product can be referred to as CoreLogic's RCT Express or MSB.

1. Once you have entered the required location information in Policy Center on the Locations and Risk Items screen, follow the on-screen text regarding importing an MSB. Click the "MSB Website" button, which will take you to the Replacement Cost Valuation Tool on the CoreLogic/MSB site in a separate browser window.

A screenshot of a web interface for importing MSB data. It features a table with columns for 'MSB Policy #', 'Confirm MSB #', 'Last Imported: (None)', and 'Last Calculated: (None)'. A red box highlights a button labeled 'MSB Website' in the top right corner. Below the table is an 'Import MSB Info' button.

2. Login to the Replacement Cost Valuation Tool to calculate the replacement value of the property on the application with TWIA.

A screenshot of a login form. It has two input fields labeled 'User Name' and 'Password', and a blue 'Log In' button. A small link 'Forgot your password?' is visible at the bottom left.

3. Once logged in, the user will create a new valuation by entering the address, city, state and zip code. Click "Create Valuation".

A screenshot of a form titled 'Create New Valuation'. It includes a checkbox for 'Condo/Co-Op' and a text input field for 'Address, City, State, ZipCode'. A red box highlights a blue 'Create Valuation' button on the right side.

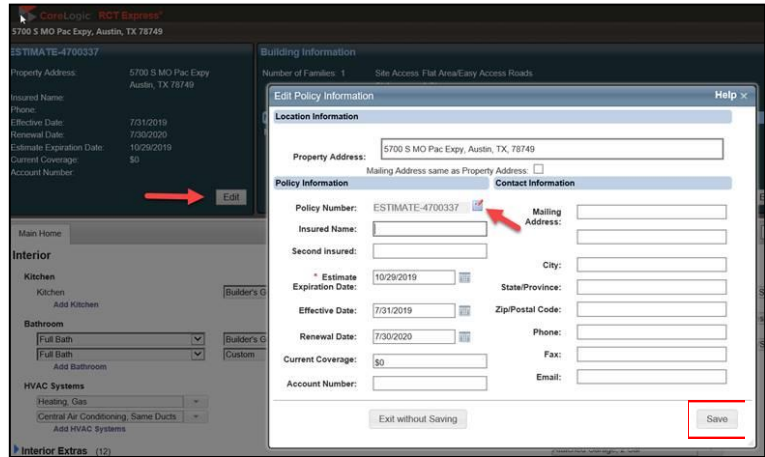
4. The Edit Building Information screen *may* appear. The minimum required information to calculate a replacement cost value are boxed in red on the right. The system will then prefill additional data in the replacement cost valuation. This data may be reviewed/modified on the options screen. Then click "Save".

A screenshot of the 'Edit Building Information' screen. It contains several sections: 'Section Name: Main Home', 'Number of Families: 1', 'Site Access: Flat Area/Easy Access Roads', 'Home Style: Select', 'Year Built: [input]', 'Construction Type: Standard', 'Number of Stories: 1', and 'Finished Living Area: [input] Square Feet'. A red box highlights the 'Home Style', 'Year Built', 'Construction Type', 'Number of Stories', and 'Finished Living Area' fields. Other fields include 'Wall Height', 'Perimeter', 'Roof Age', 'Calculated Total Living Area', 'Foundation Type', and 'Foundation Materials'. A 'Save' button is highlighted in red at the bottom right.

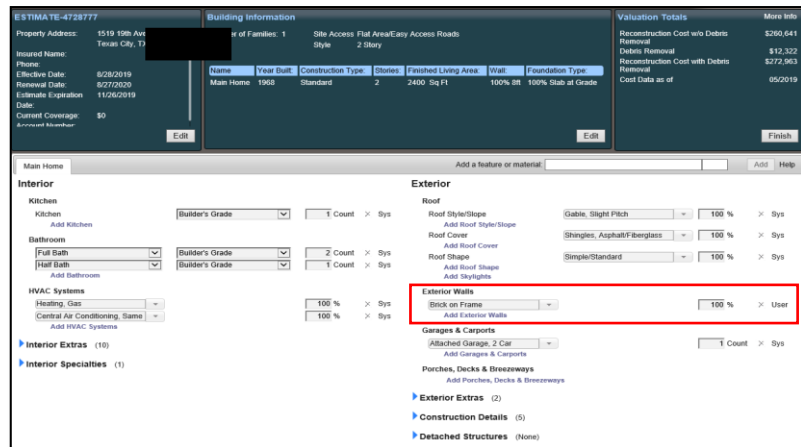
For questions, please call 1-800-788-8247 or email us at [agentservices@twia.org](mailto:agentservices@twia.org).



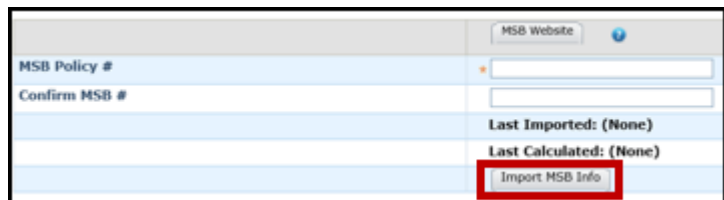
- Edit the “policy number” in the Replacement Cost Valuation Tool/MSB to remove the word “estimate.” When creating the valuation, the policy number is automatically generated and will include the word “estimate” by default. This needs to be removed to properly populate in Policy Center. Then click the “Save” button.



- The next screen allows the user to edit the valuation details. TWIA recommends the user validate the exterior walls section of the valuation, outlined in red on the right. Once completed, click the “Finish” button.



- Then, back in Policy Center, enter the “policy number” name you assigned to the valuation in “MSB Policy #” and in “Confirm MSB #”. Click the “Import MSB Info” button to import the valuation data.



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