

**Responses to questions submitted – Request for Proposals
No. TWIA – 0003 Accounting Services – Annual Audit**

Question 1. May we be provided the TWIA Audited GASB financial statements for fiscal year 2020?

Response: See link to the 2020 TWIA Audited GAAP/GASB financial statements for fiscal year 2020.

Question 2. The incumbent auditor issued an “Accountants’ Letter of Qualifications” rather than in ‘Independent Auditors’ Report’ to fulfill the TWIA and TFPA statutory reports. May we obtain additional information regarding the statutory requirements for these STAT reports?

Response: Texas Insurance Code (TIC) 401 explains the requirements for statutory audits and specifically TIC 401.013 – Accountant’s Letter of Qualifications. An Independent Auditors’ Report is also included in the Audit reports.

Question 3. Sections 9.7, 9.8, and 9.11 of the RFP reference ‘Exhibit A.’ Is there a form for Exhibit A that the vendor should complete or is the intent to mark these sections in our response as Exhibit A? If the former, may we obtain a copy of the template?

Response: No template is provided. Please provide the information for these three sections as deemed pertinent and mark them as Exhibit A.

Question 4. Section 9.9 references the use of subcontractors. Does TWIA have a subcontracting goal for this solicitation?

Response: There is no subcontracting goal, this verbiage was included in case a respondent is considering the use of subcontractors in the proposed audit engagements.

Question 5. The RFP stipulates that the proposal must contain a transmittal letter, proposal checklist, and title page. Would TWIA accept a proposal that began with the title page and then moved into the specified order of proposal components (i.e., title page, transmittal letter, checklist, etc.)?

Response: The order suggested is acceptable.

Question 6. The RFP indicates, on Page 5 of 20 in the “Licensures” provision, that the Respondent and/or key staff members assigned to the engagement must be a Texas CPA employed by a firm licensed by the Texas State Board of Public Accountancy. Will TWIA and TFPA accept, and consider for evaluation, a response from a CPA firm currently licensed, in good-standing, by another NASBA member jurisdiction listed as a Substantially Equivalent State?

Response: TWIA and TFPA will accept CPAs and firms acceptable to the Texas Department of Insurance and further as referenced in TIC 401.011 that the CPA conforms to the rules of professional conduct and other rules of the Texas State Board of Accountancy or similar code. Thus, firms may perform the audit as long as the equivalency standards are fulfilled according to the Texas State Board of Accountancy / NASBA’s Uniform Accountancy Act.